

BUILD-TEK, INC.

CREDIT APPLICATION

BUSINESS CONTACT INFORMATION

Company Name:

Address:

City:

State:

Zip Code:

Phone:

Fax:

Cell:

Email:

Year Established:

Contractor License Number:

Sole proprietorship:

Partnership:

Corporation:

Other:

Billing Contact:

Preferred Send Method for Invoices

Mail:

Email:

Fax:

BUSINESS AND CREDIT INFORMATION

Primary business address (If different from above):

City:

State:

ZIP Code:

How long at current address?

Telephone:

Fax:

E-mail:

Bank name:

Bank address:

Phone:

Fax:

City:

State:

ZIP Code:

Type of account

Account number:

Savings

Checking

Other

BUSINESS/TRADE REFERENCES

Company name:

Address:

City:

State:

ZIP Code:

Phone:

Fax:

E-mail:

Type of account:

Company name:

Address:

City:

State:

ZIP Code:

Phone:

Fax:

E-mail:

Type of account:

Company name:

Address:

City:

State:

ZIP Code:

Phone:

Fax:

E-mail:

Type of account:

PERSONAL INFORMATION

Owner Name:

Address:

Telephone:

SS#:

City:

State:

Zip:

Email:

Authorized Purchasers (Optional):

FAX APPLICATION TO 925•937•0176
1528 SECOND AVENUE WALNUT CREEK, CALIFORNIA 94597
925•937•6422

BUILD-TEK, INC.
TERMS AND CONDITIONS

Company Name:

- Buyer agrees to pay for all purchases within 30 days of the invoice date.
- Charges billed, but not paid by the DUE DATE will be considered delinquent and subject to a finance charge.
- It is agreed that a FINANCE charge of 1 ½% per month (18% annually) may be charged on ALL delinquent invoices.
- Buyer assumes full responsibility for all materials purchased from Build-Tek, Inc.
- Buyer agrees to be personally liable for all charges and individually guarantees payment of all charges promptly.
- Buyer agrees to notify Build-Tek, Inc. within 10 days in writing of any discrepancies in billing. Failure to do so signifies total acceptance and responsibility for prompt payment of account
- If materials are delivered, the buyer assumes liability of the materials at the time of delivery, whether or not the buyer's representative is on hand to acknowledge delivery.
- Buyer agrees to pay standard delivery charges as billed.
- Buyer agrees that no refund will be granted unless merchandise is returned within 30 days with invoice to the store where purchases were made and in original sales condition.
- Buyer agrees that any special order may not be returned for credit.
- Build-Tek, Inc. reserves the right to send out "Notice to Owners" and file liens on past due accounts.
- Build-Tek, Inc. reserves the right to use any legal means available to force collection if necessary.
- Buyer agrees to cooperate in submitting a new credit application each year.

I hereby authorize all references, including banks, to release any and all information pertaining to my account. I hereby agree to pay in full within the prescribed terms of "NET 30 days". Build-Tek, Inc. shall have the right to litigate in Civil Court any additional sums, including but not limited to, collection costs, interest and attorney's fees.

X _____
Signature of Principal Name of Principal Title Date

All individuals and all partners in a partnership must sign personal guaranty. If corporation and incorporated under two years, personal guaranty must be signed by a corporate officer.

In order to induce Build-Tek, Inc. to extend credit to Customer, the undersigned (jointly and severally, if more than one) (hereinafter referred to as "Guarantors") guarantee the payment to Build-Tek, Inc. when due of any indebtedness of Customer incurred for goods sold or services rendered by Build-Tek, Inc. to Customer, plus all costs and expenses, including interest, service fees, court costs, and reasonable attorney's fees, incurred in the collection of such indebtedness or the enforcement of this Guaranty, whether or not suit is filed hereon.

Guarantors agree that their obligations under this Guaranty are joint and several and are independent of the obligations of the Customer, and that a separate action may be brought against Guarantors, or any of them, whether or not an action is commenced against Customer.

This shall be an open and continuing guaranty and shall continue in full force and effect, notwithstanding any change in the form of such indebtedness, or renewals or extensions granted by Build-Tek, Inc. without obtaining any consent thereto, and until expressly revoked by written, certified notice to Build-Tek, Inc.

This Guaranty shall be binding upon Guarantors, their respective heirs, successors and assigns. In the event payment is demanded by Build-Tek, Inc., the undersigned agrees to make payment within 30 days.

X _____
Signature of Principal Name of Principal Title Date

X _____
Signature of Principal Name of Principal Title Date