

# Build-Tek, Inc.

1528 Second Avenue, Walnut Creek CA 94597  
Ph: (925) 937-6422 Accounting Fax: (925) 588-0155

## CHECK BY PHONE AUTHORIZATION FORM

### CUSTOMER INFORMATION:

NAME (AS IT APPEARS ON THE CHECK):

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

### BANKING INFORMATION: (Or Fax a copy of the signed check with this form)

BANK ROUTING #: \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_

BANK ACCOUNT #: \_\_\_\_\_ CHECK #: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

By signing this form, I hereby authorize Build-Tek, Inc. to process a Check by Phone for the total amount indicated above. I understand that this information is confidential and will only be used by Build-Tek, Inc. for the purchase of rebar and other building materials. I understand that it may be kept on file for future use.  Check this box if you do not want this information kept on file.

PHONE NUMBER: (\_\_\_\_) \_\_\_\_\_

LIST ALL INVOICES PAYMENT SHOULD BE APPLIED TO:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Note: If your information is already on file, please note it above and fill out the following sections: **Amount**, **Check #** and **Signature & Date**.